

Chesterton Parish Council

To all members of the Council,

You are hereby summoned to attend online meeting no. 2020/04 of Chesterton Parish Council for the purposes of transacting the following business.

Members of the public wishing to attend this meeting should contact the Clerk for Login details: email: clerk@chestertonparishcouncil.org.uk or tel: 07935 221885.

J Williams, Parish Council Clerk

Agenda for the Meeting of CHESTERTON PARISH COUNCIL

To be held online via Zoom on Tuesday, 1st September 2020 at 7.30pm

At a convenient time, the Chairman will adjourn the meeting for the public's questions. This session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 5 minutes.

1. To Receive Councillor Apologies for Absence (JW)
2. To Approve and Sign the Minutes of the Parish Council Meeting of 7th July 2020 (PJC)
3. To Record Members' Declarations of Interest regarding Agenda Items (PJC)
4. To Receive the County and District Councillor's Report (IC)
5. To Receive a Report from the Highways Committee (PJC/FR)
 - 5.1 Dorchester (Heyford) Masterplan Response Update (PJC/FR)
 - 5.2 National Highway and Transport Public Satisfaction Survey (AT/JH)
 - 5.3 Update on Speed Restriction/Traffic Calming Measures (PJC/FR)
 - 5.4 Vehicle Activated Sign – Speeding Deterrent Device (PJC/FR/JW)
 - 5.5 Village Flooding/Drainage Issues (FR)
6. To Receive a Report from the Allotment Committee (JH/FR)
7. To Receive a Report from the Community Committee (FR/PJC/AT/TT)
 - 7.1 Security Measures Planning/Viridor Grant Application (PJC/AT)
 - 7.2 Antisocial Behaviour Issues (JW/FR)
 - 7.3 Walked Route to School Proposals (PJC/JW)
 - 7.4 Red Cow Bus Shelter/Free Library Project Update (AT)
8. To Receive a Report from the Friends of Burnehyll Woodland (TT)
9. To Receive a Report from the Pavilion & Playing Fields Committee (FR)
 - 9.1 Re-opening of Geminus Rd Play Areas (JW)
 - 9.2 ROSPA Report + Subsequent Work Undertaken/Handover Documentation (JW)
 - 9.3 Football Subs Invoice (JW)

10. To Receive Reports from the Planning Committee
 - 10.1 Alchester Road Parking (School Expansion) Traffic Consultation (PJC/AT/FR)
 - 10.2 DMMO + Permissive Pathway Update (TT/AT)
 - 10.3 Bicester Gateway Phase 2 Meeting Update (PJC/FR)
 - 10.4 Chesterton Hotel Planning App: 18/01529/F – Update – (PJC/JW)
 - 10.5 Audley Gardens/Allotment Footpath Update (PJC/FR)
 - 10.6 Comments on the Planning for Cherwell to 2040 Consultation Papers (PJC)
11. To Receive an Update on Parish Councillor Vacancies Situation (PJC/FR)
12. To Receive the Finance Officer's Monthly Report, Discuss other Finance Matters and Approve Expenditure/Income (papers previously circulated) (MW)
 - 12.1 To discuss and accept the Finance Officer's Report for July + August 2020.
 - 12.2 To approve the List of Subscriptions, Memberships and Contracted Suppliers 2020-21

Payments for Approval:

July:

- 12.3 Clerk's Monthly Mobile Telephone DDR £17.68
- 12.4 Cllr F Rowe – Councillor Fundamentals Online Training £42.00
- 12.5 Cllr F Rowe – Experienced Councillor Online Training £42.00
- 12.6 Cllr A Thomas – Councillor Fundamentals Online Training £42.00
- 12.7 Cllr A Thomas - Budgeting/Financial Control Online Training £42.00
- 12.8 Cllr A Thomas - Financial Management Online Training £42.00
- 12.9 Chair P J Clarke - Financial Management Online Training £42.00
- 12.10 Cllr J Hodges - Councillor Fundamentals Online Training £42.00
- 12.11 Cllr J Hodges – Experienced Councillor Online Training £42.00
- 12.12 Clerk & FO's Salary £880.10
- 12.13 HMRC Contributions £165.71
- 12.14 Cllr T Thompson – Councillor Fundamentals Training £42.00
- 12.15 Dial-a-Bin – Allotment Skip Hire £360.00
- 12.16 Green Scythe Ltd – Grounds Maintenance £471.00
- 12.17 Play Safety Ltd –ROSPA Play Areas Annual Inspection £115.80

August:

- 12.18 Clerks monthly Mobile Telephone DDR £17.68
- 12.19 Clerk's + FO's Salary £880.10
- 12.20 HMRC Contributions £165.71
- 12.21 SLCC - Cllr A Thomas Village Green Training Course £42.00
- 12.22 SLCC – Cllr A Thomas Common Land Webinar Training £42.00
- 12.23 SLCC – Cllr A Thomas Rights of Way Webinar Training £30.00
- 12.24 Ambrosden PC (incorrect Training Reimbursement to Chesterton PC) £216.00
- 12.25 Secure-a-Field, Playing Field Fencing + Gate £2,751.63
- 12.26 Slam Proof Ltd – Gate Soft Close Mechanism as per ROSPA report £114.12
- 12.27 Streetscape Ltd – Play Area Maintenance as per ROSPA Report £129.60
- 12.28 Play Safety Ltd – Play Area Maintenance as per ROSPA Report £115.80
- 12.29 G Williams – Play Area Maintenance as per ROSPA Report £200.00
- 12.30 Marchetti Garden Maintenance (Village Gates & Signs Maintenance) £50.00
- 12.31 Marchetti Garden Maintenance (allotment strimming – May) £90.00
- 12.32 Marchetti Garden Maintenance (Churchyard Maintenance) £280.00
- 12.33 Green Scythe Ltd – Grounds Maintenance £603.00

- 12.34 J Williams – Clerk’s Expenses (Zoom, Stationery, Play Area Materials) £807.00
- 12.35 F Rowe – Cllr Expenses: Online Workshop + Stationery £42.48
- 12.36 Philip Clarke: Chair’s Expenses (Stationery + Ink) £44.98
- 12.37 J Williams – Clerk’s Expenses (Stationery + Play Area Maintenance) £25.61

Receipts:

t.b.a.

13. Planning (PJC)

New Applications:

- 13.1 **20/01615/F** – Bignell Stud Farmhouse – Erection of two storey side extension to existing dwelling. **No objection but comments.**
- 13.2 **20/01641/F + 20/01642/LB** – 2 Chesterton Court – Retrospective erection of a gate and creation of an access in a curtilage listed wall. **No objections but concerns.**
- 13.3 **20/01763/TCA** – Bruern Abbey School -T1xHolly, T2x Laurel – dismantle as growing in close proximity to wall. **No objection**
- 13.4 **20/01920/F** – 18 Fortescue Drive – Single storey extensions to front and rear of dwelling. **No objection**

Decisions Pending:

- 13.5 **20/01305/DISC** – Appleyard, Alchester Rd – Discharge of Conditions 3, 4, 6, 7, 8, 9 +10 of application 19/00597/F - **TBA**
- 13.6 **20/00293/OUT** Bicester Gateway – Outline App: Phase 1B B1 office space, residential units, gym, café, mixed use co-working hub, multi-storey carpark, games area, amenity space. **No Objections**
- 13.7 **19/02941/F** Huish House, Home Farm Close, Chesterton – change of use from agricultural to Residential. **Objection**

Decisions Made:

- 13.8 **20/01350/R56** – Bignell Park Farm, Kirtlington Rd – Change of Use of agricultural barn to B1(a) office, as one of the flexible uses defined by Class R. **No objections but concerns.- Permitted.**
- 13.9 **20/01331/F** – March Hares, Alchester Rd – Creation of habitable room from existing workshop; defenestration and addition of 2 rooflights; rear conservatory extension; **No objections but concerns - Permitted**
- 13.10 **20/00531/F** 2 Chesterton Court – Removal of S+VP from exterior + minor internal alterations – **No objections - Permitted**

14. To Receive a Report on New Residents (JH)

15. To List Important Correspondence Received Since the Last Meeting (PJC/JW)

- 15.1 Changes to the Current Planning System Consultation - White Paper (PJC) (previously circulated)
- 15.2 Appointment of Village Snow Warden? (JW) (previously circulated)
- 15.3 FOI Request by resident
- 15.4 Great British Spring Clean – 11-27 September 2020

16. Date of Next Meeting: Tuesday, 13th October 2020 at 7.30pm