

Chesterton Parish Council
Minutes of the Designated Committee Meeting (via Microsoft Teams)
Thursday, 30th April 2020, 10am

In Attendance: Philip Clarke (Chair)
Fiona Rowe (Vice Chair)
Mike White (Finance Officer)
Andrew Thomas (Councillor)
Jenny Hodges (Councillor)
Jackie Williams, (Clerk)

60. Minutes of 23rd April 2020 – Unanimously agreed.
61. Future/June Virtual PC Meeting (ALL): It was agreed a test Full Parish Council meeting would be held via Zoom in June, with the next full Parish Council Meeting taking place in July.
62. Pavilion Fencing Request (FR): Fiona Rowe, on behalf of the Parish Council, should purchase the required fencing as indicated by Steve Honey in his email of 24th April 2020 at a cost of £2,537. The Pavilion Committee to then make a suitable donation to the Parish Council. **(FR)**
63. Safe Purchase Update (JW): The location/installation of the safe was agreed such as not to compromise its fireproof and water-resistant qualities. Price agreed. Clerk to order. **(JW)**
64. Covid-19 Grant Funding Update (JW/AT/PJC)
- CDC Councillor Priority Fund: Clerk confirmed funds received and printer delivered.
 - OCF Funding Update: Andrew Thomas confirmed submission made. Clerk to forward a copy of the PC Constitution, Finance Officer to forward last set of accounts and bank statement to Andrew for forwarding on. **(JW/MW)**
 - Loss of Earnings from Community Centre/Village Hall (PJC): PJC ongoing. **(PJC)**
65. Meeting Community Needs ie. Insurance, loans etc (PJC/MW): Ongoing **(PJC/MW)**
66. Community Centre Shutdown Requirements (MW/JW/FR): Clerk to email Fiona Rowe the Zurich Insurance checklist to be maintained for both Community Centre and Pavilion, for insurance validity purposes. Fiona to forward to Steve Honey and Sarah Muddiman to carry out checks, as stipulated. **(JW/FR)**
67. Pavilion Sinking Fund Payments – Cricket Club's Request (FR/PJC): Fiona Rowe to email Pavilion Committee (football and cricket club) confirming that the first half year donations to the Pavilion Sinking Fund need not be made in view of the ongoing effects of the Covid-19 lockdown. Note however, the Parish Council had already made their donation which will be carried forward to the second half yearly payment. **(FR)**
68. Antisocial Behaviour in Village (FR/JW): It was agreed that advice be sought from Cllr Ian Corkin regarding the way forward. **(FR/JW)**

69. VE75 Celebrations Update + Resident's Request (ALL): It was agreed that it was not within the Parish Council's remit to give or deny permission. The matter to be decided by the resident, bearing in mind the Government's current guidelines. Clerk to respond. **(JW)**
70. Fly Tipping Incident, Wendlebury Road (JW): The matter was discussed. CDC already notified. Cllr Ian Corkin to be informed at virtual meeting taking place this afternoon. **(JW)**
71. Rugby Tournament Parking Issues (Historic) (JW): To be referred to Cllr Corkin for future reference during BSA planning application. **(JW)**
72. Parish Councillor Vacancies: Clerk to write to resident. **(JW)**
73. Roadworks Update (PJC/JW): A4095 section completed. Resident complaint received re pile of signage etc left on grass verge in Alchester Road (health hazard, unsightly + potential trip hazard). Clerk pursuing with Scott White. **(JW)** Outstanding roadworks in layby area adjacent to Top Green, financed from Cllr Priority Fund, to be pursued with Cllr Corkin at later meeting. **(PJC)** Clerk confirmed dates for future roadworks taking place throughout May, incorporating The Hale, Green Lane and Alchester Road.
74. Finance Issues (MW): Finance Officer reported as follows:-
- April's Finance Report and Receipts & Payments Summary – no questions arose.
 - Preferred option to say with Zurich Insurance
 - End of Year – ongoing
 - Signatory paperwork from AT completed and awaiting processing by Barclays Bank.
75. Date of Next Meeting: Thursday, 7th May 2020 at 10am (via 'Teams')

The meeting closed at 11.30am.